



Registration Packet Cover Page

**Colorado Community Theatre Coalition* Festival
Nomad Theatre, Boulder, Colorado
July 15 - 17, 2010**

Contents:

FORM A

Pre-Registration & Payment – Deadline: May 15, 2010
for Main Stage or Showcase Productions**
(Use if not yet ready to complete B1 or B2 by May 15)

FORMS B1, B2 and B3

Registration Forms – Deadline: June 15, 2010

FORM B1 - Main Stage Registration Form

FORM B2 - Showcase Registration Form

FORM B3 - Individual Registration Form

(no deadline for Individual Registrations)

FORM C

Affidavit of Actor Eligibility – Deadline July 15, 2010

*The *Colorado Community Theatre Coalition* (CCTC) www.CCTCFestival.com is a Colorado non-profit organization, which sponsors the annual Colorado Theatre Festival under the guidelines of The *American Association of Community Theatre* (AACT). We encourage all companies and individuals to [join AACT](#) and enjoy the benefits of this national network of community theatres, including member discounts on royalties and events, public forums, and an incredible database covering all aspects of community theatre! [Learn More](#)

**Main Stage companies competing for advancement from the state level *must be AACT members* at the time of their performance. [JOIN NOW](#)
[Learn More about the AACT Festival experience](#)

Name of Theatre Company: _____

FORM A

Pre-Registration Form

This form is now available on our website – [Pre-register Online](#)

Colorado Community Theatre Coalition Festival **Nomad Theatre, Boulder, Colorado** **July 15 - 17, 2010**

I'm planning to bring a show, but don't have all the information together yet. Please hold a place for me.

Main Stage Show? _____ **Showcase show?** _____

Name of Theatre Company: _____ **AACT Member?** _____

Name of Show (if you know it): _____

Contact Person: _____

Street Address: _____

City, State, Zip: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

Main Stage Shows: List your preference of performing slots from 1-6 below; 1 being your first preference, 2 your second preference, etc... The festival organizers cannot guarantee a performance slot, but do try to meet the needs of the competing companies. Bear in mind that preferences are considered on a first-paid, first-considered basis. The 2010 Festival will be limited to nine (9) Main Stage Productions.

- _____ Friday Evening - First Performance
- _____ Friday Evening - Second or Third Performance
- _____ Saturday Afternoon - First Performance
- _____ Saturday Afternoon - Second or Third Performance
- _____ Saturday Evening - First Performance
- _____ Saturday Evening - Second or Third Performance

Note: Showcase Productions will be assigned time slots by the Festival Committee.

Name of Theatre Company: _____

Fee Payment Area:

Main Stage Production (Includes ALL CAST and CREW – No limit to actual cast/crew)*

Only one Main Stage Production per company \$275.00 = \$_____ **Total**

Showcase Production (Includes up to 6 participants per Showcase)*

Number of entries: _____ x \$ 200.00 (per entry) = \$_____ **Total**

* Please additionally use **FORM B3** (Individual Registration) for any Showcase Production exceeding the 6 included participants, and any additional participants not involved with a production.

Main Stage Production Fee Total (from above)	\$ _____
Showcase Fee Total (from above)	\$ _____
Festival Fee Total	\$ _____

- I paid this amount online \$ _____
 Total amount enclosed \$ _____

Mail this Pre-registration Form and any payment not done online to:

**CCTC Festival 2010
Bob Moore, Treasurer
85 Ptarmigan Lane
Glenwood Springs, CO 81601**

Deadlines:

Pre-Registration (FORM A) and Payment is due May 15, 2010.

Your completed Registration Materials are due June 15, 2010.

(See Main Stage Registration **FORM B1** or Showcase Registration **FORM B2**.)

We are pleased you are planning to be part of the CCTC Festival 2010, and thank you for registering!

Name of Theatre Company: _____

FORM B1

Main Stage Production Registration Form

This form is now available on our website - [Register Online](#)

Colorado Community Theatre Coalition Festival

Nomad Theatre, Boulder, Colorado

July 15 - 17, 2010

Main Stage productions compete against other productions, are publicly adjudicated, are eligible for awards, and are eligible for advancement to regional and national competitions. See [Main Stage Rules](#) for details. *All cast and crew members covered under your Main Stage Registration must be listed in the program, and must begin and end in or adjacent to the 10' X 10' square.* Participants not involved with a production who would like to be a part of the festival, please use FORM B3 (Individual Registration).

Your company must be a member of The American Association of Community Theatre (AACT) to qualify for advancement to regional and national competitions. [JOIN AACT NOW](#)

Name of Theatre Company: _____ **AACT Member?** _____

Contact Person: _____

Street Address: _____

City, State, Zip: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

Proof of the following will be required: (Questions? Email info@cctcfestival.com)

- **The author's/agency's permission to perform this production, as performed.**
Suggestion: It is wise to obtain performance permission for all three levels of competition prior to the state festival.
- **Royalties paid for your performance at the festival.**

Does the production contain any of the following? (select all that apply)

- Mature Language
- Mature Subject Matter/Situations
- Nudity

The rules and laws governing the use of weapons, pyrotechnics and special effects vary greatly from location to location. Do not assume that because it is allowed in your home facility, that it can be used in others. Even things as innocuous as cigarettes and candles can be a problem. Weapons are especially problematic, with real guns (even if not fired) often presenting special difficulties. To be safe, check with the festival chairman as to any rules that may govern your special effects at the host facility.

Name of Theatre Company: _____

The following information will appear in the festival program. Make sure all spelling and punctuation is correct. Please print clearly!

Name of Theatre Company: _____

Title of Production: _____

Author: _____

Other Writer, Publisher, or Music Credits: _____

Total Number of Cast and Crew Members covered under this Main Stage Registration: _____ (please print first and last names below)

PRODUCTION STAFF / CREW MEMBERS:

Title:	First and Last Name:

CAST

Character:	Played by:

Name of Theatre Company: _____

MUSICIANS

Instrument:	Played by:

- Additional Main Stage Cast or Crew** – Attach list of names/roles on separate sheet.

List your preference of performing slots from 1-6 below; 1 being your first preference, 2 your second preference, etc... The festival organizers cannot guarantee a performance slot, but do try to meet the needs of the competing companies. Bear in mind that preferences are considered on a first paid, first considered basis.

(Use only if not filling out Pre-Registration FORM A)

- _____ Friday Evening - First Performance
_____ Friday Evening - Second or Third Performance
_____ Saturday Afternoon - First Performance
_____ Saturday Afternoon - Second or Third Performance
_____ Saturday Evening - First Performance
_____ Saturday Evening - Second or Third Performance

Select one member of your company to act as a "Judge" in the CCTC Acting Competition finals. The finals will be held during the awards ceremony.

Acting Competition Judge: _____

- I have read and understand all [rules and regulations](#) concerning Main Stage productions.**
- I have enclosed proof of the following:**
- ___ **The author's/agency's permission to perform this production, as performed**
 - ___ **Royalties paid for your performance at the festival**
 - ___ **Any other legal requirements to perform this piece for Main Stage competition**
- I have enclosed three (3) copies of the Main Stage competition script. Please mail with "Return Receipt".** (No photocopies unless it is an original script)
- I have completed and enclosed all four (4) pages of the Main Stage Registration Form and have made a copy for my records.**
- I have enclosed full payment for registration.** (Payment Deadline May 15, 2010)
OR **I have submitted payment via PayPal.**
- I have enclosed FORM C, Affidavit of Actor Eligibility for each Actor**
- Pending (May submit **FORM C** at Festival Registration desk – Deadline July 15, 2010.)

Name of Theatre Company: _____

Mail these items to:

CCTC Festival 2010
 Bob Moore, Treasurer
 85 Ptarmigan Lane
 Glenwood Springs, CO 81601

Deadlines:

Pre-Registration (FORM A) and Payment - due May 15, 2010.

Completed Registration Packet (FORM B1 and/or B2) - due June 15, 2010.

Companies will be placed in their preferred performance slots in the order in which payment is received. The 2010 Festival will be limited to (9) Main Stage Productions, so be sure to get your Pre-Registration Forms and Payment in early. Individual Registrations will also be reserved on a first-come, first-served basis. Individuals may register in advance, or purchase Individual Rounds at the door.

**Colorado Community Theatre Coalition
 Festival 2010
 Festival Fees**

PLEASE NOTE NEW FEE STRUCTURE

Main Stage Production (Includes ALL CAST and CREW – No limit to actual cast/crew*)

Only one Main Stage Production per company \$275.00 = \$_____ **Total**

<u>Individual Registration</u> Includes admittance to all Performance Rounds, Opening Night Reception, Adjudication Sessions, Workshops, and Closing Night Awards Ceremony.	Use FORM B3
<u>Individual Rounds</u> Per Each - Performance Round, Workshop Round, Opening Night Reception or Closing Night Awards Ceremony.	Use FORM B3
<u>Acting Competition</u> (Individuals may also sign up for the Acting Competition at the Festival Registration desk.)	# of people____ x \$5.00 = \$_____total
Acting Competition Fee Total \$_____	

Main Stage Production Fee Total (from above)	\$
Acting Competition Fee Total (from above)	\$
Festival Fee Total	\$

- I paid this amount online \$_____
- Total amount enclosed \$_____

Name of Theatre Company: _____



FORM B2

Showcase Production Registration Form

This form is now available on our website - [Register Online](#)

Colorado Community Theatre Coalition Festival Nomad Theatre, Boulder, Colorado

July 15 - 17, 2010

Showcase productions are a maximum of 20 minutes in length, do not use sets or special lighting, are not adjudicated, and are not eligible for advancement or performance awards. See [Showcase Rules](#) for details.

Name of Theatre Company: _____ AACT Member? _____

Contact Person: _____

Street Address: _____

City, State, Zip: _____

Home Phone: _____

Work Phone: _____

Email Address: _____

Proof of the following will be required: (Questions? Email info@cctcfestival.com)

- **The author's/agency's permission to perform this production, as performed.**
Suggestion: It is wise to obtain performance permission for all three levels of competition prior to the state festival.
- **Royalties paid for your performance at the festival.**

Does the production contain any of the following? (select all that apply)

- Mature Language
- Mature Subject Matter/Situations
- Nudity

The rules and laws governing the use of weapons, pyrotechnics and special effects vary greatly from location to location. Do not assume that because it is allowed in your home facility, that it can be used in others. Even things as innocuous as cigarettes and candles can be a problem. Weapons are especially problematic, with real guns (even if not fired) often presenting special difficulties. To be safe, check with the festival chairman as to any rules that may govern your special effects at the host facility.

Name of Theatre Company: _____

The following information will appear in the festival program. Make sure all spelling and punctuation is correct. Please print clearly!

Name of Theatre Company: _____

Title of Production: _____

Author: _____

Other Writer, Publisher, or Music Credits: _____

Total Number of Cast and Crew Members covered under this Showcase

Registration: _____ (please print first and last names below)

*Showcase Registration covers up to 6 participants. Additional participants may register individually with the Individual Registration Form (**FORM B3**)*

PRODUCTION STAFF / CREW MEMBERS:

Title:	First and Last Name:

CAST

Character:	Played by:

Additional Showcase Cast or Crew – Attach list of names/roles on separate sheet.

Name of Theatre Company: _____

- I have read and understand all [rules and regulations](#) concerning Showcase productions.
- I have enclosed proof of the following:
 - ___ The author's/agency's permission to perform this production, as performed
 - ___ Royalties paid for your performance at the festival
 - ___ Any other legal requirements to perform this piece for Main Stage competition
- I have enclosed three (3) copies of the Showcase production script. Please mail with "Return Receipt". (No photocopies unless it is an original script)
- I have enclosed full payment for registration.
OR I have submitted payment via PayPal.
- I have enclosed full payment for registration, or have submitted payment via PayPal.

Mail these items to:

CCTC Festival 2010
Bob Moore, Treasurer
85 Ptarmigan Lane
Glenwood Springs, CO 81601

Deadlines:

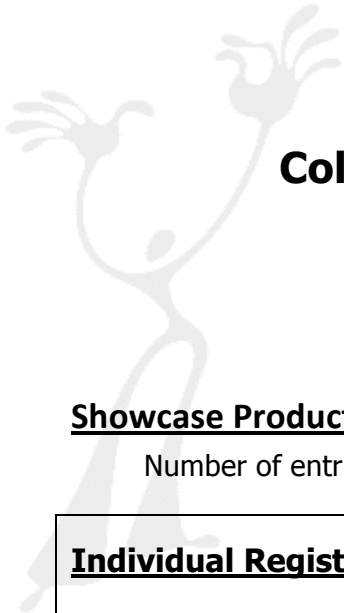
Pre-Registration (FORM A) and Payment - due May 15, 2010.

Completed Registration Packet (FORM B1 and/or B2) - due June 15, 2010.

Space is limited, so be sure to get your registrations in early.

Individual Registrations will also be reserved on a first-come, first-served basis. Individuals may register in advance, or purchase Individual Rounds at the door. **(FORM B3)**

Name of Theatre Company: _____



Colorado Community Theatre Coalition

Festival 2010 Festival Fees

PLEASE NOTE NEW FEE STRUCTURE

Showcase Production (Includes up to 6 participants per Showcase)

Number of entries: _____ x \$ 200.00 (per entry) = \$ _____ **Total**

Individual Registrants: Total Number of participants in your production over 6: _____

Please print first and last names of all Individual Registrants (over the 6 included)

Additional Individual Registrants – Attach list of names on separate sheet.

Individual Registration (Full Festival)

Use FORM B3

Includes admittance to all Performance Rounds, Opening Night Reception, Adjudication Sessions, Workshops, and Closing Night Awards Ceremony.

Individual Rounds

Use FORM B3

Per Each - Performance Round, Workshop Round, Opening Night Reception or Closing Night Awards Ceremony.

Acting Competition

of people _____ x \$5.00 = \$ _____ total

(Individuals may also sign up for the Acting Competition at the Festival Registration desk.)

Acting Competition Total \$ _____

Showcase Production Fee Total (from above)	\$
Acting Competition Fee Total (from above)	\$
Festival Fee Total	\$

I paid this amount online \$ _____

Total amount enclosed \$ _____

FORM B3

Individual Registration Form

This form is now available on our website - [Register Online](#)

Colorado Community Theatre Coalition Festival

Nomad Theatre, Boulder, Colorado

July 15 - 17, 2010

Individual Registration includes admittance to all parts of the festival including all Performance Rounds, Adjudication Sessions, Workshops, and Closing Night Reception. **All Registrants must check-in** at the registration table and receive your name badge before attending any part of the festival.

Name: _____ AACT Member? _____

Street Address: _____

City, State, Zip: _____

Home Phone: _____

Work and/or Cell Phones: _____

Email Address: _____

Additional Individual Registrants – Attach list of names on separate sheet.

Please fill out this form, make a copy for your records, and mail it along with a check made out to CCTC to:

Bob Moore, CCTC Treasurer
85 Ptarmigan Lane
Glenwood Springs, CO 81601

Individual Registration (Full Festival) Includes admittance to all Performance Rounds, Opening Night Reception, Adjudication Sessions, Workshops, and Closing Night Awards Ceremony.	# of people _____ x \$50.00 = \$ _____ total
Individual Rounds Per Each - Performance Round, Workshop Round, Opening Night Reception or Closing Night Awards Ceremony.	# of rounds _____ x \$15.00 = \$ _____ total
Acting Competition (Individuals may also sign up for the Acting Competition at the Festival Registration desk.)	# of people _____ x \$5.00 = \$ _____ total

Individual Registration Fee Total \$ _____

<input type="checkbox"/> I paid this amount online \$ _____
<input type="checkbox"/> Total amount enclosed \$ _____



FORM C

Affidavit of Actor Eligibility

Colorado Community Theatre Coalition Festival

Nomad Theatre, Boulder, Colorado


July 15 - 17, 2010

Submitted by _____ **(Individual Name)**

Representing _____ **(Theatre Company)**

Date _____

To be filled out and sent by individual representing entering theatre company 

 To be filled out by actor and given to individual representing entering theatre company

I _____ hereby certify that :

- 1.** I am receiving no payment (direct or indirect) for my participation in CCTC Festival 2010 as a member of _____(Theatre Company) in the production of _____ (Production Title).
- 2.** I am not an active member of Actor's Equity at this time and will not become an active member of Actor's Equity as long as I am involved in an AACT competition eligible production.
- 3.** I will not have earned more than twenty-five percent (25%) of a living wage as income from work as an actor in live performances for the year preceding the first day of the Colorado Festival.

Signature

Print Name

Date